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Programs & Community Engagement Manager

Corner Team, Inc. (www.cornerteam.org) is a nonprofit community boxing program that serves Baltimore City. Through Olympic-style boxing, Corner Team, Inc. strengthens core competencies that support academic success, encourage healthy and active lifestyles, and build strong communities of engaged citizens.

Corner Team, Inc. is seeking an energetic and team-oriented Programs & Community Engagement Manager. Reporting to the Executive Director, the Programs & Community Engagement Manager is a senior leadership role responsible for the strategic vision, oversight, and implementation of the organization's programs and its relationship with the community. This position is a crucial link between the organization's mission and its on-the-ground impact. If you have experience in staff management, youth development, and community engagement, this could be a perfect opportunity for you to join our team in building Baltimore City's *Champions for Life!*

Job Responsibilities

The Programs & Community Engagement Manager is a full-time position and involves working some evenings and weekend hours. This position is responsible for the day-to-day management, delivery, and evaluation of community programming.

Program Implementation & Management

- Coordinate, implement, and support all community-based programs, ensuring alignment with the organization's mission and strategic goals. This includes supporting community needs assessments, implementing program objectives, and maintaining detailed work plans. These programs include:
 - Afterschool and Summer programs
 - Community Boxing and Fitness programs
 - Family and community engagement initiatives
 - Special projects and events
- Ensure program quality, consistency, and responsiveness to community needs. • Monitoring and Evaluation: Track participation, collect feedback, and support the use of data to assess program effectiveness, measure impact, and recommend improvements. • Budget Support: Assist with the tracking and monitoring of program budgets to promote accountability, transparency, and responsible use of resources.

Staff & Volunteer Support

- Collaborate with Human Resources, Executive Director and Gym Manager to support the recruitment, onboarding, and supervision of staff, program facilitators, and volunteers. • Support staff development through training coordination, coaching, and feedback. • Assist with volunteer engagement, scheduling, and coordination to support programs and events.
- Contribute to a positive, inclusive, and collaborative team culture.



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- Build and maintain positive relationships with schools, local organizations, city agencies, and community leaders.
- Represent Corner Team at community events, meetings, and outreach activities as needed.
- Support outreach and recruitment efforts to increase program participation and visibility.
- Listening and Responsiveness: Gather community input and feedback to ensure programs remain culturally responsive, relevant, and aligned with community needs.

Communications and Development Support

- Assist in promoting Corner Team's mission through storytelling, social media content, and community engagement.
- Collaborate with the Executive Director on internal and external communications, including newsletters, flyers, and outreach materials.
- Grant Support and Reporting: Assist with collecting program data, drafting narratives, and preparing reports or materials for funders.

Collaboration with Leadership

- Collaborate with Executive Director on program priorities, scheduling and organizational planning.
- Collaborate with Human Resources on staffing needs, performance and employee relations and policies.
- Coordinate with Gym Manager on shared space usage, schedules, and opportunities for program integration.
- Participate in team meetings and contribute to organizational planning and continuous improvement.
- Perform other duties as required for the organization and as requested by the Executive Director.

Desired Qualifications

- College degree required with 3–4 years of combined experience in youth development, community programming, education, or nonprofit program delivery.
- Demonstrated experience supporting the implementation and coordination of community based programs.
- Experience supporting or supervising staff and volunteers.
- Strong interpersonal, listening, and problem-solving skills.
- Clear and effective verbal and written communication skills for a variety of audiences.
- Demonstrated ability to build relationships with diverse populations (youth, families, schools, nonprofit and community partners).
- Basic computer proficiency (Microsoft Suite; Google Workspace).
- Experience working with diverse communities and stakeholders.
- Passion for Corner Team's mission to build strong minds, bodies, and communities.
- Commitment to creating and maintaining inclusive programs and workplace culture.

This position requires successful completion of a post-offer background check. Successful candidates will have First Aid & CPR Certification or commit to obtaining certification within the first 3 months.



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Position location: Onsite at our facility (Corner Team Boxing & Fitness Club) in Baltimore City, Maryland. This is not a remote position.

Starting Pay: \$54,000–\$62,200

Expected hours: 40 hours per week

Corner Team, Inc.'s Commitment to Diversity, Equity, Inclusion and Justice

Corner Team, Inc. is dedicated to cultivating and advancing the principles of diversity, equity, inclusion, and justice in all that we are and all that we do. We approach our responsibility to address the disproportionate impact of systemic oppression within Baltimore City and society at large through a Mind, Body, Community approach that centers programming around the uniqueness of each member and the collaborative process of building one's "corner."

Corner Team, Inc. also recognizes that to build a more equitable future, we must value, prioritize, and center those voices closest to the issues. Our commitment to teamwork and collective decision-making guides how we set organizational priorities, build culture, communicate, form partnerships, design programs, and hold ourselves accountable

We are an equal opportunity employer. We do not discriminate on the basis of race, color, ancestry, religion, national origin, sexual orientation, age, marital or family status, disability, gender, gender identity or expression, pregnancy or caregiver status, veteran status, or any other legally protected status. We encourage people from all backgrounds, ages, abilities, and experiences to apply. We will ensure that individuals with disabilities are provided reasonable accommodations to participate in the job application and interview process, to perform essential job functions, and to receive other benefits and privileges of employment. Workers with disabilities in need of assistance with applying, please feel free to call the HR Office at (908) 873-8434.

